

## Attachment E

### **OYP INTERNSHIP PREPARATION, EMPLOYER CONNECTION ASSISTANCE, AND PLACEMENT SERVICES BETWEEN THE AGES OF 16 AND 24**

#### **SECTION B: SERVICES**

- B.1** The District of Columbia Office of Contracting and Procurement, on behalf of the District of Columbia Department of Employment Services (DOES), Office of Youth Programs (“District” or “Department”), is seeking to establish multiple Human Care Agreements to provide high quality, structured internship preparation, employer networking, and internship placement assistance for D.C. youth between the ages of 16 and 24 with and without special needs. Internship preparation, employer networking, and internship placement assistance will help participants identify, obtain, and successfully retain internships which improve their marketability and ability to obtain permanent employment in competitive and high-earning career paths.
- B.2** The Human Care Agreement is based on fixed-unit prices. The Provider shall submit itemized justification of costs for the line items listed in Section B.5.
- B.3** The Human Care Agreement is not a commitment to purchase any quantity of a particular service covered under the agreement. The District is obligated only to the extent that authorized Task Orders are made pursuant to the Human Care Agreement.
- B.4** Services shall be performed only as authorized by Purchase Orders and Task Orders issued under this Agreement. The Provider shall furnish to the Government of the District of Columbia, the services specified in the Schedule, when and if ordered.

#### **B.5 PRICE SCHEDULE**

The Provider warrants that the prices in this proposal do not include any allowance for any contingency to cover increased costs for which economic adjustment is provided herewith.

##### **B.5.1 Base Year**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>
0001	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24)	Per Participant	
0002	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24 with special needs)	Per Participant	

**B.5.2 Option Year One (1)**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>
1001	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24)	Per Participant	
1002	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24 with special needs)	Per Participant	

**B.5.3 Option Year Two (2)**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>
2001	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24)	Per Participant	
2002	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24 with special needs)	Per Participant	

**B.5.4 Option Year Three (3)**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>
3001	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24)	Per Participant	
3002	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24 with special needs)	Per Participant	

**B.5.5 Option Year Four (4)**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>
4001	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24)	Per Participant	
4002	Internship Preparation, Employer Connection Assistance, and Placement Services (Youth between the ages of 16 And 24 with special needs)	Per Participant	

*\*A determination of fair and reasonable prices could be based on Market Research rates for providing comparable services in the District. Rates charged to the District shall not exceed the Provider's rates charged to the Provider's most preferable customers.*

- B.6** Any order issued during the effective period of this Human Care Agreement and not completed within that period shall be completed by the Provider within the time specified in the order. The HCA shall govern the Provider's and District's rights and obligations with respect to that order to the same extent as if the order were completed during the HCA's effective period; provided that the Provider shall not be required to make any deliveries under this HCA after the time specified in the last order received.

**\*\*\*END OF SECTION B\*\*\***